



STRATEGIC OVERSIGHT COMMITTEE

SPECIAL PROJECTS

1) VISION:

- i) Ensure sustainability of PWH organization

2) CHARTER:

- i) Review and recommend new initiatives including analyzing new program feasibility and strategic alliances to grow the organization and increase member value. Work across PWH committees to develop and leverage best practices across the organization. Provide ad hoc support and guidance to the Committees and Board as needed

3) PRIMARY DUTIES AND RESPONSIBILITIES include the following other duties may be assigned:

- i) Support for any request aligned with the goals of PWH, as submitted by the PWH Board
- ii) Evaluate the viability of the request, in terms of need by the organization and financial impact to the organization
- iii) Provide detailed recommendations for the project, via a detailed report. In some instances Special Projects will undertake the project.
- iv) All committee VCs are expected to:
 - (a) Oversee the role of their subcommittee
 - (b) Identify committee members
 - (c) Schedule monthly calls, or as needed, with committee members
 - (d) Communicate status, issues and successes with Committee Chair
 - (e) VCs need to work with committee chair to establish SOPs as required by PWH if not currently in place
 - (f) Attend monthly committee calls
 - (g) Attend PWH Board Meetings (encouraged but not required of VCs)

1. December/January
2. June/July
3. Annual Meeting, at HIDA
4. Spring at the HIDA Executive Conference

(h) Engage support from employer

(i) Abide by and promote the PWH mission and core values

v) Time commitments:

(a) Approximately 4-5 hours/month